| Affiliated to Savitribai Phule Pune University |

(AISHE Code: C - 41459, PUN Code: CAAP013650)



# STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2023-2024

Establishment of Students Grievance Redressal Committee (As per All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F. No.1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019)

Sr. No.	NAME	Institute Designation	Committee Designation
1	Dr. Sajid Alvi	Director	Chairman
2	Prof.Sudhir Bhalerao	Assistant Professor	Member
3	Prof.Amita Bhoyar	Assistant Professor	Member
4	Prof.Chaitrali Katkar	Assistant Professor	Member
5	Mr.Prasad Patil	Student Representative	Special Invitee
6	Miss. Pranjali Patil	Student Representative	Special Invitee

| Affiliated to Savitribai Phule Pune University |

(AISHE Code: C - 41459, PUN Code: CAAP013650)



### **Annual Report for**

# STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2023-2024

	Committee Designation
NAME	Committee
Dr. Sajid Alvi	Chairman
	Member
Prof.Sudhir Bhalerao	
Prof.Amita Bhoyar	Member
Prof Chaitrali Katkar	Member
	Special Invitee
	Special Invitee
Miss. Pranjali Patil	Special invitee
	NAME  Dr. Sajid Alvi  Prof.Sudhir Bhalerao  Prof.Amita Bhoyar  Prof.Chaitrali Katkar  Mr.Prasad Patil  Miss. Pranjali Patil

#### Report:

- 1) Two meetings conducted, one meeting per semester to discuss if any complaints have been registered under the committee. First meeting was conducted on 10<sup>th</sup> October 2023 and second on 20<sup>th</sup> Feb 2024.
- 2) Two complaints were reported to the committee and resolved within time.

| Affiliated to Savitribai Phule Pune University |

(AISHE Code : C - 41459, PUN Code : CAAP013650)



# STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2023-2024

### **Minutes of Meetings 2023-2024**

A Formal Grievance Redressal Meeting has been conducted to resolve the inconvenience faced by the students about cooling arrangement in the classrooms.

**Date:** 10/10/2023 **Time:** 11:00- 12:00pm **Venue:** Conference Room

Following members were present for the meeting:

Sr.	NAME	Institute Designation	Committee Designation
No.	7	Director	Chairman
1	Dr. Sajid Alvi	Assistant Professor	Member
2	Prof.Sudhir Bhalerao		Member
3	Prof.Amita Bhoyar	Assistant Professor	Member
4	Prof.Chaitrali Katkar	Assistant Professor	
5	Mr.Prasad Patil	Student Representative	Special Invitee
6	Miss.Pranjali patil	Student Representative	Special Invitee

**Agenda 1:** Confirmation of meeting held on 20<sup>th</sup> Septmeber 2023 were sent to the members earlier and same were confirmed.

**Agenda 2:** Prof.Chaitrali Katkar read the grievances faced by the student Mr.Prasad Patil of BBA(CA) II year.

Agenda 3: It was decided to repair drinking water RO within 1 day.

The meeting ended with vote of thanks of the chair.

Principal

| Affiliated to Savitribai Phule Pune University |

(AISHE Code: C - 41459, PUN Code: CAAP013650)



#### STUDENTS GRIEVANCE REDRESSAL COMMITTEE 2023-2024

#### **Minutes of Meetings 2023-2024**

A Formal Grievance Redressal Meeting has been conducted to resolve the inconvenience faced by the students about cooling arrangement in the classrooms.

**Date:** 19/03/2024 **Time:** 11:00- 12:00pm **Venue:** Board Room

Following members were present for the meeting:

Sr. No.	NAME	Institute Designation	Committee Designation
1	Dr. Sajid Alvi	Director	Chairman
2	Prof.Sudhir Bhalerao	Assistant Professor	Member
3	Prof.Amita Bhoyar	Assistant Professor	Member
4	Prof.Chaitrali Katkar	Assistant Professor	Member
5	Miss.Pranjali Patil	Student Representative	Special Invitee
6	Mr. Prasad Patil	Student Representative	Special Invitee

**Agenda 1:** Confirmation of meeting held on 10<sup>th</sup> Jan 2023 were sent to the members earlier and same were confirmed.

Agenda 2: Prof. Chaitrali Katkar read the grievances faced by the student Miss. Pranjali Patil of BBA(CA) II year.

Agenda 3: It was decided to install a Mirror within 1 day.

The meeting ended with vote of thanks of the chair.

Principal